

# What is known must be shared



BOGLIB NEWSFLASH

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## Libraries Transform

**R**ecognising the critical and evolving role of libraries in the digital age, the BOG Library is working assiduously in following the current trends of Library and Information Services in meeting the needs of users –  
**Management and Staff**

**Todd Baldwin**, executive director of online library and reference publishing once said “*Libraries continue to become research instructors by helping users to better understand methods and to efficiently access the sea of resources available to them.*

...and what are some of the facts to justify that Libraries indeed transform. Here are a few findings from independent schools of thought.

- Because not everything on the internet is true.
- Because learning to read comes before reading to learn.

- Because there is no single source for Information (sorry Wikipedia!).and even so...
- Because not all households have a computer with an Internet connection. Better still,
- Because the world is at their fingertips and the world can be a scary place.

[www.librariestransform.org](http://www.librariestransform.org)

**@** holistic approach is taken when selecting materials for the various Departments of the Bank including the Regional and Documentation Centers.

**T**he Library as at October 2016 has acquired over **330** books and will additionally focus on acquiring relevant technical titles on different subject areas relating to the operations of the Bank.

Efforts are being made to

acquire e-publications. However, the terms of use will be critically considered.

Here is what one major publisher of Central Banking materials had to say.

“Any Risk Book eBook you purchase from this site will come with certain restrictions that allow Incisive Media to protect the copyrights of its products. After you purchase and download this title, you:

- May use the provided link to download the file up to 6 times onto different computers or e-reader.
- May not move the file to a different computer
- May not print any part of the eBook
- May not lend, sell or give the eBook to another user
- May not copy the eBook file
- May copy/paste from up to 5 pages a day
- May not copy/paste diagrams, figures, or artwork.

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### Special points of interest:

- Libraries transform in this digital age
- What is known must be shared
- Joining CARLIGH will enable access to e-resources
- Networking for knowledge sharing
- Personnel Risk Management
- Cyber security

## JOINING A LIBRARY CONSORTIUM

**T**he Library will seek Management's approval to collaborate with the New Hospital Library to be able to join CARLIGH– The consortium of Academic and Research Libraries in Ghana at a

minimal cost. The Consortium subscribes to over **50** Databases for its members and some of which include:

**EBSCO, SAGE, JSTOR, SAGE, RESEARCH METHODS, IOP, TAYLOR AND FRANCIS,**

**CREDO REFERENCE, IMF E-LIBRARY, CAMBRIDGE UNIVERSITY PRESS, WORLD BANK E-LIBRARY etc.**

**This will enable staff of the Regional Offices to access these resources on their desktops. ...**

**Let's keep hope alive!**

# Networking of Departments and other Libraries

**T**his exercise is driven by the fact that, for every society or organisation to thrive, there is the need to tap into individual and collective expertise to achieve set goals...*What is known must be shared!*

*Q: What is the Library offering now?*

*A: The Library in collaboration with the CRMO and PPO will be holding IDPS Week to showcase what the IDPS Department does in serving the other departments of the Bank.*

*Q: so what are we to expect?*

*A: there would be sessions on knowledge*

*update which will focus on how the three Offices of the Department operate in supporting other Departments to provide excellent services to the Bank and its stakeholders.*

*Q: ...and what else if I may ask?*

*A: ps! don't jump the gun. Have you not heard there would be an Open House where some memorabilia of the Bank will be exhibited both in the Library's Exhibition Hall and the two other Offices of the IDPS Department— CRMO & PPO?*

*Q: Exhibition Hall?*

*A: O yes! Its just next to the HOD's office from the Banking Department's wing.*

*Q: So when is this coming off?*

*A: Hopefully in the First Quarter of 2017 ...*

*so stay tuned!*

*Q: We can't wait to participate in your event, trust it would be a fantastic week indeed!*



**KNOWLEDGE SHARING  
BRINGS IMPROVEMENT**

## Networking Continued...

**T**he IT Department and Management needs to be commended greatly for introducing a new Intranet by **NOVABASE**— which is currently at the graphical testing stage and yet looking so promising to give staff access to form communities where knowledge could be shared among Groups, Departments, Associations and many more.

The Library is also looking forward to start

a networking session with Other Financial Institutions and also, relevant Institutional Libraries as part of knowledge sharing in order to enable inter-Library lending.

**T**he Library's initiative is inspired by the notion that in Libraries, we Learn, we Act and more so, we Share because we believe in building a

**"I have no special talents. I am only passionately curious."  
Albert Einstein**

**...Are you ever Curious?**

sustainable future for our users which would bring user satisfaction and subsequently improve job performance and increase output.

## Regional Visits

**T**his years visits to the regional Documentation Offices has started. The HOD embarked on familiarization visits with some team members of the IDPS. The Library and Documentations Office is expecting a delivery of new Library materials to beef up the col-



**Updating the Stock of  
our Regional Libraries**

lections of the Regional Office Libraries. A follow up visit would be made to replenish the stock of the Regional Libraries. With the hope to joining the consortium of Academic and Research Libraries, when approval is given by Management, our Libraries in the regions would also benefit from e-resources to enable staff to sharpen

their skills and enhance the daily operations to increase output of their work.

**I**t is necessary to mention though that space issues needs to be addressed in order for the Regional Libraries and Documentation Offices to be well equipped to serve our valued users— Management and Staff better whiles at the same time building on the institutional memory of the Bank.



## New and Notable

The IDPS Department has a new Director—**MR. MADOC T. A. QUAYE**

*Lets look out for more innovation and transformation!*

### Special Collections

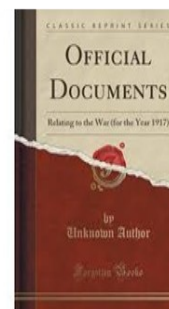
The Library has dedicated a section for all BOG Publications. This is an open repository which focuses mainly on staff works such as speeches, reports, working papers etc.

Our Library also subscribes to serials which include Journals with articles that are peer reviewed and can be used for research work.

This will be made available on the Library's portal that would be launched on the New Intranet to enable staff to have the opportunity to use these Open Access Databases. The latest editions of the following materials are now available in Library:

- Direction of Trade Statistics
- Global Financial Stability Report
- World Economic Outlook

- The Ghana Law Report –both hard and soft copies



## Personnel Risk Management Matters

We often hear and talk about Risk Management and all that comes with it but have we considered [Personnel Risk Management as well?](#)

Personnel are a company's most important resources. This is not just a phrase –it's a fact., ([SME Risk Management Toolkit](#)). Employee expertise, ability to work, job satisfaction and commitment to an organisation's operations are very important factors in the well-being of all organisations, large and small. Businesses run

smoothly with skilful, alert and motivated personnel. However, things don't always go according to plan.

The term "personnel risk" refers to risks to a company's operations that either concern or are caused by its personnel.

Personnel Risk include:

- Fatigue and exhaustion

- Accidents and illness
- Obsolete professional skills
- Personal or employment-related disputes
- Unintentional human error
- Information leaks or theft

[To be continued...](#)

**"Personnel are a key resource in any organization's operations. The anticipation and management of personnel –related risks are an essential part of business activity".**

## Cyber Security... be alert!

Bank robbers in 2016 are more likely to be armed with malware and botnets than machine guns and sawn-off shotguns. However, this hardly makes them any less frightening for banks or their customers. Just ask Tesco Bank.

The financial offshoot of Britain's biggest supermarket chain has been scrambling to defend



**ISO AWARENESS IS VITAL**

its reputation after 20,000 customers had [money stolen](#) from their current accounts in what regulators have called an

"unprecedented" cyber attack over the weekend.

The direct theft of money from people's accounts has raised new fears of a threat to savings even if the size of [the losses](#) reported by customers ranged from only a few pounds to several thousands each.

Some customers who were affected said on Twitter that their money was

moved to companies in Brazil and Spain, prompting media speculation that the heist was organised by a gang with operations in those countries.

"Not even in rumour have I ever come across something like this, it's an *Ocean's Eleven*-style caper," says Dave Palmer, director of technology at cyber security firm Darktrace, which counts dozens of banks as clients. "The fact that it's affected tens of thousands of individual users is basically unprecedented." by: **Martin Arnold** and **Madhumita Murgia** in London and **Alistair Gray** in New York . **FT ONLINE Nov. 8 2016**

**BANK OF GHANA LIBRARY  
IDPS DEPARTMENT**

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**YOUR KNOWLEDGE HUB**

**WE SERVE YOU  
BETER**

**IDPS – INFORMATION, DOCUMENTATION & PUBLICATIONS  
SERVICES DEPARTMENT HAS THREE OFFICES:**

- *Library & Documentation Office*
- *Corporate Records Management Office*
- *Printing & Publications Office*

*The Library is charged with the responsibility of identifying, acquiring, disseminating and storing literature sources in the relevant subject areas of banking, finance, economics, legal etc to support the decision making processes of Management. And training needs of staff. We run a current awareness services as well as selective dissemination of information on relevant topics to Management and staff.*

*Watch out for the link to our web page on the New Intranet!!!*

## Coffee vending machine...Delayed?

**T**he long awaited Coffee Vending Machine will soon to be installed at the Foyer of the Library.

### What would you like?

- Classic Coffee,
- Cappuccino, Mocha,
- Laté or
- Hot Chocolate Mix.?

Rest assured we have it all in one place and just so you know it is only for a token.

...Now you do not have to travel outside the

Office premises to get that hot beverage you so much want.

**W**e gave you the Library on your Desktop and now we are giving you something to take whiles you take a quick break from your studies or research to refresh you and give you that needed energy to help you continue with your stay in the Library or outside feeling more vibrant and refreshed.

**W**ow! But please don't come alone... share the news with a friend and tell your friend to tell a friend by so doing the networking would have already begun. And what do we get, a more relaxed staff who would work with

efficiency and produce positive results.

**T**his is your Library at your service!



**Drink some More for a just a token...**